



KERALA STATE INFORMATION TECHNOLOGY INFRASTRUCTURE LIMITED
Government of Kerala

NOTIFICATION

No. KSITIL/CMD/01/2022

29.11.2022

The Centre for Management Development (CMD) on behalf of the Kerala State Information Technology Infrastructure Limited (KSITIL), the apex company formed under Electronics and Information Technology Department, Government of Kerala invites application from qualified and competent candidates for the post of System Administrator and Land Consultant. The appointment will be on **contract basis** for a tenure of **one year**.

Interested candidates may apply ONLINE through the website of Centre for Management Development (CMD), Thiruvananthapuram (www.kcmd.in) by satisfying themselves with the terms and conditions of this recruitment.

Schedule of Events:

Start date for submitting online application: 21/12/2022 (10.00 AM)

Last Date for submitting online application: 04/01/2023 (05.00 PM)

The details of the posts are given below:

Name of Post	Qualification & Experience	Salary per month	No. of Vacancies	Age Limit (as on 01-12-2022)
System Administrator (Contract period – 1 year)	Qualification: <ul style="list-style-type: none">• Bachelor's Degree in Computer Science, Electronics or IT from a recognised University/Institute• Certification from CISCO (CCNA Preferred) or Redhat or Microsoft Certified Professional Experience: <ul style="list-style-type: none">• Minimum 3 years of Post qualification experience in the relevant field• Hands on experience in networking, maintaining servers, laptops, desktops and printers/scanners• Hands on experience in system administration, mail administration, trouble shooting, software installation, deploying software patches, etc.	Rs.45,000/-	1	35 Years
Land Consultant (Contract period – 1 year)	Qualification: <ul style="list-style-type: none">• Should be a Retired Tahsildar Experience: <ul style="list-style-type: none">• Should have adequate knowledge and experience in civic matters, land acquisition and land survey	Rs.45,000/-	1	65 years

*The **Job Description** of System Administrator post is given below:*

- *Responsible for all computer system related upkeep and maintenance of KSITIL Hub and Spoke Offices*
- *Management of networking (Switches, Routers, Firewalls, etc.) servers, laptops, desktops, printers, scanners and other hardware and software (Operating Systems, Antivirus and Application Software) required for the smooth functioning of the KSITIL Offices*
- *Managing of CCTV, EPABX, Wireless communication equipment, Video Conferencing equipment, Biometric attendance system, and other automations/systems already in place and future up gradation of the existing systems from time to time, data backup, etc.*
- *Providing timely desktop support to the users for diagnosing and resolving technical issues, creating purchase requisitions for IT hardware/software, etc.*

Selection Methodology

The applications will be subjected to a scrutiny based on the details provided by the candidate, and a list of candidates eligible for the test/proficiency assessment will be prepared. A shortlist of the candidates who qualify the test/assessment will be prepared, and those candidates will have to appear for an interview. The appointment of candidates will be based on the performance in the test/assessment and interview subject to the fulfilment of other eligibility criteria, as per the norms prescribed by the Kerala State Information Technology Infrastructure Limited.

Instructions for Scanning of Photograph & Signature

- Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200 kB in *.JPG format only].
- Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50 kB in *.JPG format only].
- The candidate has to scan his/her full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person.
- The candidate has to scan and upload CV (in *.PDF format) and all other relevant documents for proof of age, caste, educational qualification and experience in the space provided in the online application [each scanned image shall be less than 3 MB in *.JPG format only].

General Instructions

- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying online.

- The Kerala State Information Technology Infrastructure Limited shall not be responsible for any discrepancy in submitting the online application.
- Applicants must compulsorily fill-up all relevant fields of the Online application.
- Incomplete/incorrect application form will be summarily rejected. Kerala State Information Technology Infrastructure Limited under any circumstances will not entertain the information, if any, furnished by the candidate subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
- The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the Online application form do not tally with the Original documents produced by the Candidate, his/her candidature will be rejected.
- The Kerala State Information Technology Infrastructure Limited reserves the right to fill or not fill the post advertised.
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for written test/proficiency assessment/interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
- The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate.

Authorised Signatory